



**Liverpool Maritime Academy**  
**School of Engineering, Technology and Maritime Operations**  
**Liverpool John Moores University**

**Dip HE in Nautical Science (Chief Mate Certificate of Competency STCW 95 II/2)**

**Entry Requirements**

- Discharge Book verifying 18 months sea service as a watch-keeping officer whilst holding a valid Certificate of Competency (CoC) not lower than an OOW Deck Unlimited (STCW 95 Officer of the Watch)
- Testimonials / Watch-keeping certificates verifying the above
- **International Applicants** should hold a UKBA approved English Language Qualification (equivalent to IELTS 5.5 average)
- **International Applicants** are required to pay a non-refundable deposit of £1200 (see page 3)

**It is also recommended that students obtain:**

- Medical Care Onboard Ship
- NAVRAS(O)/NAEST(O) or ECDIS obtained after 1/1/2005 (see later)

These courses can be provided during the Chief Mates programme at extra charge.

It is your responsibility to ensure that the entry requirements for this programme, and entry to the Maritime and Coastguard Agency (MCA) examinations, are met prior to attending the course. **For UKBA and administrative purposes all entry requirements must be met at least one month prior to the course start date.** Please note that for any sea time confirmation, or short course acceptability, you must contact the MCA directly. We suggest overseas students apply for their NOE (Notice of Eligibility) **before** arrival into the UK. You can email queries to [deck@mcga.gov.uk](mailto:deck@mcga.gov.uk)

**Programme Structure**

Your programme consists of Academic Modules and Additional Components as detailed below:

**Academic Modules**

A Dip HE in Nautical Science award requires 240 academic credits. Each module of academic study is assigned a credit value. Your previous OOW qualification is equivalent to 120 level one credits and the table below identifies the modules you will study to obtain 120 level two credits.

<b>Academic Modules</b>	<b>Credit</b>
Bridge Management	24
Marine Engineering and Structures	24
Navigation and Meteorology	24
Shipboard Business and Management	24
Shipboard Operations	24
<b>Total Credits</b>	<b>120</b>

### Additional Components

To obtain an STCW Chief Mates certificate, students need the following additional components as shown in the table below and which are integrated into the programme of study. These include two external examinations (Stability and Navigation) set by SQA on behalf of MCA, as well as preparation for your MCA Oral examination. First attempt at NAEST(M) Signals, and SQA external examinations are normally incorporated within the costs and schedule of the Dip HE Nautical Science programme. **The Oral fee and second attempts at NAEST, SQA examinations and signals will be subject to an additional cost.**

Additional Components
Navigation Equipment & Simulation Training (Management level) - NAEST(M)
Human Element Leadership & Management (Management level) - HELM(M)
External SQA written examinations (2 papers)
Signals
Oral examination (MCA fee required)
Medical Care Onboard Ship (extra fee required)

The NAEST (M) course requires as entry requirement an MCA approved **NARAS (O) or NAEST (O) course issued after 1/1/2005**, otherwise students must provide an MCA approved ECDIS course certificate issued after 1/1/2005. We can provide a 40hr ECDIS course during the Chief Mate programme, but there will be an additional fee £1150 plus VAT (July 2013 price). If you have any doubt as to about the MCA approval of your NARAS (O)/NAEST (O)/ECDIS certificates please contact MCA at [deck@mcga.gov.uk](mailto:deck@mcga.gov.uk)

### MCA normally accepts following short courses:

Medical First Aid, Advanced Fire Fighting, Proficiency in Survival Craft & Rescue Boats and Medical Care are acceptable from India, the Republic of Ireland, New Zealand, Canada, Pakistan, South Africa and all European Union (EU) member states.

### MCA Orals

The MCA orals are arranged and paid for by yourself although we will advise you on the timing of the oral date and the application. The local MCA oral centre is at Crosby which is 15 minutes from the University by train. We provide preparation classes as part of the programme. If you have not already done so, you should apply for your Notice of Eligibility (NoE) to sit MCA examinations for the Chief Mate Certificate of Competency (Unlimited) as soon as possible at the start of your programme, if not before. The MCA application form is downloadable direct from [www.mcga.gov.uk](http://www.mcga.gov.uk). The NoE fee includes your first MCA oral examination attempt.

### Qualifications Awarded

After successful completion of the programme you will be awarded the following qualifications:

- Dip He in Nautical Science – issued by LJMU
- Chief Mate Unlimited Certificate of Competency (STCW Reg II/2)
- STCW 95 Certificates:
  - Signals, NAEST (M) & HELM (M) - issued by the University on behalf of MCA

To support your application to the MCA for a Chief Mate CoC, at the end of your programme you will have to submit the following documents to MCA:

- Dip HE in Nautical Science – issued by LJMU
- The previous CoC (not lower than OOW Deck Unlimited)
- Discharge book and watch-keeping certificates plus sea-service testimonials
- SQA examination papers pass result – issued by SQA
- Oral examination pass result entered on Notice of Eligibility by MCA examiner
- NAEST(M) Certificate
- HELM(M) Certificate
- GMDSS Certificate
- Valid Medical fitness Certificate (ENG1 or equivalent) including eyesight requirements (the maximum validity is 2 years from the date of issue)
- Signals Certificate
- Medical Care Aboard Ship Certificate

**Please note GMDSS, Medical Care course fees, ENG1 and NOE application fee is not included in Dip He Nautical Science Programme fees.**

### **Required Equipment**

To assist you in your studies you are required to bring with you a parallel ruler (at least 40cm), dividers, compasses, protractor, pencils, erasers, pens and a non-programmable, scientific calculator (CASIO type is recommended).

### **Programme Intakes**

This course has a September, January and May intake.

### **Programme Duration and Pattern of Attendance**

This is a full time course lasting at least 10 months (depending on the dates of your external exams and any re-sits)

### **Application Process**

All students must complete a formal application process for this programme. Complete the application form, attaching photocopies of ALL of the required documentation (see application form), plus photographs, and return to:

Debbie Richardson / Vikas Patra  
School of Engineering, Technology and Maritime Operations  
Room 504, James Parsons Building  
Byrom Street  
Liverpool  
L3 3AF  
United Kingdom  
**Email: [maritime@ljmu.ac.uk](mailto:maritime@ljmu.ac.uk)**

After receiving your application a decision will be made by a member of our academic team. We will then post and email an offer letter to you making you either a Conditional or Unconditional offer. An unconditional offer means that you have met all of our requirements and your place on the programme is secured. A conditional offer means that you have not yet met all of our requirements and your place is not secured until you do so. **Any conditions must be met at least one month prior to the course start date.** Applicants who do not meet the conditions of their offer in time for their preferred intake will have to defer their application to the next intake.

### **Application Deadline**

For administration and visa processing purposes, all applications should be received at least one month in advance of your preferred intake.

### **Fees**

The fees for this programme are £5400 and a full fee payment will be required at enrolment, payable by cheque, bankers draft, credit or debit card.

**International applicants** are required to submit a £1200 deposit with their application form. Deposits can be paid by cheque or bankers draft and made payable to 'Liverpool John Moores University' or via an online credit or debit card payment at <https://buyonline.ljmu.ac.uk/browse/product.asp?compid=1&modid=1&catid=1082>

When making an online card payment, applicants will be asked to set up a basic account and then will be sent an electronic receipt for their deposit payment via email. International applicants must submit a cheque, bankers draft or a receipt for their online card payment with their application form. **Please note that your deposit payment is non-refundable.**

**UK applicants** who have obtained financial sponsorship will be required to pay the full course fee to LJMU at enrolment. Applicants should claim the money back from their sponsor prior to or following enrolment.

### **Enrolment Process**

Approximately one month prior to your course intake you will receive enrolment and induction instructions. You will be required to attend an enrolment session where you will complete an online enrolment form and pay your course fees in full. Only then can you become a student of the University and receive a student card. You will also be expected to attend an induction day to prepare you for your course and for life as a student at LJMU.

### **Accommodation**

All students are responsible for finding and securing their own accommodation and we strongly recommend that this is done prior to your arrival in Liverpool. Some accommodation options are given below:

#### **LJMU Accommodation**

LJMU offer rooms based in a range of city-centre Halls but Marybone and Atlantic Point are the closest Halls to the Byrom Street campus where your course is taught. **Please note that contracts are usually arranged around the times of more conventional academic programmes which may not match the timing of this particular programme.** Accommodation in Halls is usually only available to students studying at LJMU for a minimum of 42 weeks and who have a September start date. All non-UK students must pay their rent in full before they arrive in the UK. For further information and clarification please email the Accommodation Office at [accommodation@ljmu.ac.uk](mailto:accommodation@ljmu.ac.uk) or visit their web pages at <http://www.ljmu.ac.uk/Accommodation/>

#### **Private Accommodation**

An alternative and recommended accommodation option to University halls is to rent a private flat or house with other students. Please consult **Liverpool Student Homes** at <http://www.studentpad.co.uk/liverpool/> which is owned and approved by the three universities in Liverpool and maintains a portfolio of good quality private houses and flats. We can also provide the details of a letting agency in Liverpool who specialize in arranging accommodation for international students but please note that this letting agency is not connected with LJMU and the university does not take any responsibility or liability for any

breach of terms and conditions with this letting agency. Please contact **Liverpool Sales and Lettings Ltd** at [liverpoollettingsltd@gmail.com](mailto:liverpoollettingsltd@gmail.com)

### **Temporary Accommodation**

If you have still not managed to sort out permanent accommodation prior to your arrival then there may be temporary beds available at a local city centre hostel. Try **Hatters Hostel** at <http://hattersgroup.com/> or **International Inn** at <http://www.internationalinn.co.uk/>

### **Living Expenses**

In addition to the course fees it is recommended that students budget approximately **£800** per month to cover accommodation, travel and food. International applicants should ensure that prior to applying for a visa their bank account can show the UKBA that they are able to pay all course fees as well as accommodation and living expenses for the duration of the course.

### **Additional Information for International Applicants**

- If you are not of British Nationality you will require a UK General Student Visa to join the course
- In order to obtain a UK General Student Visa you must be in receipt of a CAS (Confirmation of Acceptance for Studies) number which will be sent to you if we make you an Unconditional offer. If we make you a Conditional offer a CAS number will not be sent until the conditions of your offer have been met.
- Visa processing times can take approximately one month
- If you require visa application support in India you can contact [mumbai@sametindia.com](mailto:mumbai@sametindia.com)
- If you are an International applicant and have any criminal convictions from a previous visit to the UK then you should seek advice from the UKBA regarding your visa application **prior** to you submitting an application
- Under UK Border Agency Regulations International Students are only allowed to take re-assessment in any element of their program on a maximum of two occasions
- LJMU is duty bound to report back to the UKBA any periods of unaccounted absence with regards to all international students